

May 10, 2011  
Board Minutes  
II. CPA Society, Conference Room A  
550 W. Jackson, Chicago, IL

Present:

Board Members: Margaret Cartier, Gary Fish, Claireen Herting, Kenneth Hull, Myra Swick, Cheryl Wilson, Penelope Yunker, Tom Winkler, Sharon Morrow (by phone)

Staff:

Russ Friedewald, Executive Director  
Vicki Van Uithoven, Asst. Director  
Joanne Vician, Temporary Asst. Director  
Debbie Knight, International Evaluator  
Guest: Marty Green, ICPAS

1. Mr. Hull called the meeting to order at 10:00 a.m. Mr. Hull acknowledged the passing of Mr. Bielke and that flowers had been sent on behalf of the board.

Ms. Cartier made a motion to accept the January 25, 2011 minutes. Ms. Herting noted additions to those in attendance at the meeting on January 25, 2011. The minutes were approved with changes by voice acclamation.

2. Report of the Chair (K. Hull)

a. Mr. Hull reminded members that the July 12, 2011 meeting will be held in Champaign. The time for the meeting was moved from 10:00 AM to 10:30 AM to accommodate travel.

b. Mr. Hull led a discussion regarding what our input will be relative to sunset language the Board will propose for inclusion with the Society's proposal. Mr. Hull will draft a memo to the Society which will follow the guidelines established by NASBA. The memo will include a prioritized list of our key issues.

c. Mr. Hull advised the board that he sent an email to Ira Solomon congratulating Dr. Solomon on his appointment as Dean of the College of Business at Tulane University.

3. Report by Executive Director (R. Friedewald)

a. Mr. Friedewald reported 1889 candidates sat for 2309 sections of the CPA exam during the first window of 2011 which was extended to March 5, 2011 due to inclement weather in various parts of the country. Mr. Friedewald further advised the Board there are currently 391 candidates that have passed all four parts of the CPA exam, but have yet to report Ethics scores.

b. Mr. Friedewald advised the board that the Procurement Board had approved the purchase of the Iron Data software upgrade. Mr. Friedewald was directed to proceed with the purchase.

c. Mr. Friedewald reported a total of seven provisional candidates whose scores were voided for not meeting the 120 day timeframe for submission of final transcripts.

#### 4. Administrative Committee—(C. Wilson)

a. Ms. Wilson advised the board that the Rules amendment was withdrawn from first notice due to incorrect referencing made by JCAR. Because of this, she and Dr. Yunker took the opportunity to review the amendment and with input from members of the EATF, made necessary changes that clarify key areas of the amendment. Ms. Wilson further noted the amendment will be filed with JCAR within the next few days.

b. Ms. Wilson reported that following the EATF meeting, correspondence was received from Jacqueline Babb from the ICPAS offering assistance in further disseminating information to schools and educators by conducting two webinars as well as drafting information for accounting recruiters. Ms. Wilson further advised the Society will work with the board to update their FAQs that pertain to the changes.

c. Ms. Wilson presented the Committee's Military Policy for board approval. Ms. Swick moved to accept the policy and the motion was seconded by Ms. Herting. The motion carried by voice vote.

d. Ms. Wilson asked to transfer responsibility of payroll records to another member of the board. Mr. Hull appointed Mr. Winkler to assume responsibility for the Executive Director's payroll records. Mr. Hull directed Mr. Friedewald to include in the board manual that it is the chair's responsibility to appoint a member of the board as keeper of the Executive Director's payroll records.

e. Ms. Wilson suggested the board should consider developing a new board member orientation as well as a mentoring program for new board members. Mr. Hull asked Mr. Friedewald to look into developing an orientation program that will include a mentoring program for new board members.

f. Ms. Wilson asked Mr. Friedewald to read the e-mail from Kathy Horton, an instructor from the College of DuPage inviting a member of the IBOE to the Illinois Accounting Teachers Conference to speak on November 4<sup>th</sup>, 2011 to the attendees about the exam changes and implementation issues. There was general agreement among members that we should participate. Ms. Wilson advised Dr. Yunker and Dr. Fish have agreed to make the presentation and requested Mr. Friedewald attend as well.

g. Ms. Wilson directed the board's attention to pages 8 and 13 in the 2011 Ethics Training Guideline manual. On page 8, there is new language regarding member's time keeping on board business, suggesting time spent working on board business should be reported as directed by your state board. Page 13 pertains to member's political activities and whether members can publicly support such activities. Mr. Hull directed that it will not be required to submit timekeeping records and asked Mr. Friedewald to inquire about the board's limitations on political activities.

#### IBOA COMMITTEE AND TASK FORCE REPORTS

#### 5. Candidacy Committee—(R. York)

a. Mr. Friedewald reported the Candidacy Committee had denied two appeals; one regarding a candidate that felt he had not received appropriate credit for coursework and another that had been evaluated under an incorrect formula. This candidate still did not meet the requirements under the correct formula.

b. The Committee asked the board for discussion relating to international evaluations and credit for coursework from domestic institutions that would otherwise

not be given if the candidate applied with only international documentation. The international evaluator advised the board that in all evaluations of foreign credentials, historical information on each school is referenced in order to provide consistency and that a country's educational standards are followed in the evaluation process. Following discussion, the board agreed the international evaluator was correct in her evaluation standards.

c. Ms. Wilson reminded members to complete their site visits as the letters of admission are valid until June 30.

#### 6. Education Advisory Taskforce—(P. Yunker)

a. Dr. Yunker reported to the board that she and Ms. Wilson had spent a great deal of time working on the implementation template for schools and had convened a focus group of educators to assist in the development of guidelines for implementation of the educational changes. The focus group met twice prior to the EATF meeting and contributed many hours of work to the project. Dr. Yunker reported a total of 35 educators attended the EATF meeting on April 25<sup>th</sup> in Bloomington. Dr. Yunker related that Mr. Michael Decker from the AICPA presented a program on the development of the new CPA examination. Following Mr. Decker's presentation, the group worked in teams to discuss implementation of the educational changes, discuss development of templates and address questions about the process. Following the group discussions, a spokesperson from each group reported on the group discussions.

#### 7. Executive Committee—(K. Hull)—

Mr. Hull advised the board he spoke with Dr. Larry Debrock, Dean of the College of Business at the University of Illinois inquiring about the board's status with the university. Mr. Hull related that Dr. Debrock had been part of the discussion at the top level at the university discussing our status. Dr. Debrock was unaware that the board had not been advised of the university's final decision and agreed to ask Chief Financial Officer Knorr to contact Mr. Hull with the results of their discussion. Mr. Hull also indicated to Dr. Debrock that we should be involved in any further discussions with the university. Mr. Hull led a discussion of possible options moving forward which included continuing to work with the university while seeking permission from the state to hire staff or to approach Illinois State University for possible alliance with them. It was agreed that the board will await final word from Mr. Knorr before taking any further action.

#### 8. Finance Committee—(G. Fish)-

Dr. Fish thanked Ms. Van Uithoven for her timeliness in producing the financial reports and advised that the board is financially sound.

9. Nominating Committee—(M. Swick) Ms. Swick reported the Nominating Committee met and determined that at least three members should be replaced next fiscal year. Members who would be recommended for replacement based on their original appointment dates include Dr. Fish, Ms. Cartier and Mr. York. In light of the fact Dr. Fish will assume the Chair in July, Ms. Swick volunteered to be replaced. Ms. Swick reported following discussion of possible replacements to the board, the Committee

agreed to recommend the nominations of Ms. Rhonda Kodjayan, Dr. Simon Petravick and Mr. Duane Suits to Governor Quinn for appointment to the board. The Committee also unanimously recommended the nomination of Dr. Gary Fish as Chair and Mr. Tom Winkler as Vice Chair for 2011-2012. A motion was made by Dr. Yunker and seconded by Ms. Cartier to approve the slate of candidates recommended by the Committee. The motion carried by unanimous voice vote. Ms. Swick advised the Committee will meet again to nominate a public member candidate to replace Mr. Bielke.

10. State Liaison Committee—(M. Cartier)

Ms. Cartier deferred to Mr. Marty Green of the ICPAS who gave a legislative update on the Society's initiatives as well as other legislation currently pending in the state legislature.

11. Strategic Planning Committee—(K. Hull)—No report

NASBA/AICPA COMMITTEE REPORTS

12. Audit Committee—(K. Hull)—No report

13. Bylaws Committee—(C. Herting/M. Swick)—No report

14. State Bd. Relevance & Effectiveness Committee—(C. Wilson)- No report

15. Nominating Committee—(M. Swick)

Ms. Swick advised the board she will not stand for re-election to the NASBA Nominating Committee. Ms. Herting expressed an interest in serving on the Nominating Committee. Ms. Wilson made a motion to nominate Ms. Herting for the NASBA Nominating Committee. Dr. Fish seconded the motion and the motion passed by unanimous voice acclamation.

16. BOE & BEC—Internationalization of Exam—(G. Fish)-

Dr. Fish reported the BOE continues to meet regularly to review items for inclusion to the CPA exam.

Unfinished Business

New Business

Adjournment- Mr. Hull adjourned the meeting at 2:45 pm

Next board meeting—July 12, 2011 in Champaign from 10:30 AM to 3:30 PM

Submitted by Russ Friedewald, Executive Director