

Illinois Board of Examiners

Mailing Address: 1120 E. Diehl Road, Suite 107 • Naperville, IL 60563

PHONE (815) 753-8900 • FAX (815) 753-8953 • WEB: [www.ilboe.org](http://www.ilboe.org) • E-MAIL: [help@ilboe.org](mailto:help@ilboe.org)

This form must be completed **only** if domestic Courses in Progress (CIP) are critical to meet the educational requirements to sit for the Uniform CPA Examination. This includes courses required to fulfill any or all of the requirements, see [www.ilboe.org](http://www.ilboe.org) for requirements. Completion of a graduate degree does not substitute for verification of 150 semester credit hours (SCH). And **only current domestic semester or quarter CIP may be considered toward eligibility**. International coursework must be completed prior to being approved for the CPA exam.

(Please type or print legibly)

1. Name in Full \_\_\_\_\_  
 First Middle Last

2. Mailing Address \_\_\_\_\_  
 Street Number Apt. Number

City State/Province/Country Zip/Postal Code

3. Email \_\_\_\_\_ 4. Phone Number \_\_\_\_\_

5. Date of Birth \_\_\_\_\_ 6. U.S. Social Security Number \_\_\_\_\_

7. Select an option under which you choose to be evaluated (see [www.ilboe.org](http://www.ilboe.org)) & initial. Options cannot be changed.  
 \*If a degree option is not chosen, the highest degree in progress will be selected by default.  
 OPTION 1 ( ) \_\_\_\_\_ OPTION 2 ( ) \_\_\_\_\_ OPTION 4 ( ) \_\_\_\_\_

8. List the term (fall, winter, spring or summer), year & domestic courses in which you are currently enrolled that are needed to qualify to sit for the CPA exam in that same term. \*Please use a separate sheet for additional courses.  
 Term \_\_\_\_\_ Year \_\_\_\_\_

College and/or University	Course Prefix & Number	Course Title	Credits in SCH	MM/DD/YYYY of Course Completion

9. If above courses will satisfy degree requirements, list the school name & date of degree conferral (MM/YYYY):  
 College/University \_\_\_\_\_ Date \_\_\_\_\_

10. I, \_\_\_\_\_, understand that by signing below I am attesting that I will complete the courses listed above, and will provide proof of successful completion of said courses on an official transcript, which shall be received in the Board office within 150 days of my taking the first section of the computerized CPA exam. In addition, if the above courses are required to earn my bachelor's and/or master's degree, completion of same will satisfy requirements for my degree and **the degree will be posted on the final transcript sent to the Board office**. No exam scores will be released until all final official credentials are received and eligibility verified by Board staff. If I am found ineligible after review of final credentials, scores for all examination sections authorized with provisional approval will be voided. If all final official transcript(s) are not received in the Board office **within 150 days** of taking the first section of the computerized CPA exam, scores for all exam sections authorized with provisional approval will be voided. **Candidates completing required courses in spring quarter or semester must test by September 1st. Candidates completing required courses in any summer term must test by December 1st. Candidates completing required courses in fall quarter or semester must test by March 1st. Candidates completing required courses in winter quarter or trimester must test by June 1st. If a provisional candidate fails to test or turn in the required transcript(s) by the appropriate date above, provisional status will be revoked and the candidate will not be allowed to test until all educational requirements have been met and all final transcripts submitted.** Only one provisional Authorization To Test (ATT) will be issued per candidate. I understand that a financial or administrative hold on my transcript is not an acceptable reason for delay of its receipt in the board office. It is my responsibility to promptly inform the Board office of any changes in this schedule and to sign another attestation.  
**Note: Changes do not guarantee that the provisional status will still be in effect.**

\_\_\_\_\_  
 Name (Printed) Date \*Submission of form constitutes an electronic signature.

